

COVID-19: outbreak management plan

Hutton CE Grammar School and Sixth Form



Approved by: [M. L. Bradshaw/S. Tipping] **Date:** [01/09/21]

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1. Introduction

This plan is based on the [contingency framework for managing local outbreaks](#) of COVID-19 and the [schools operational guidance from step 4](#), published by the Department for Education (DfE).

We will only implement some, or all, of the measures in this plan in response to recommendations provided by our local authority (LA), director of public health (DsPH), Public Health England (PHE) health protection team or the national government.

It may be necessary to implement these measures in the following circumstances:

- To help manage a COVID-19 outbreak within the school
- If COVID-19 infection rates in the community are extremely high, and other measures have failed to reduce transmission
- As part of a package of measures responding to a 'variant of concern' (VoC)

2. Testing

If recommended, we will increase the use of home testing by students and staff. If it is advised that we reintroduce an asymptomatic testing site (ATS) at our school, we will consult with the director of public health (DsPH) to discuss any further support we need to do this.

If we reintroduce on-site asymptomatic testing:

- Testing will take place as recommended by Public Health.
- Appropriate documentation and advanced notice will be given
- Testing will remain voluntary. Prior permission to test will be taken as consent, unless advised otherwise, with all students and staff encouraged to be involved.
- Testing will take place in the Main Hall and supervised in the same manner as previous testing arrangements, unless advised otherwise.
- All students and staff will be offered testing, unless advised otherwise.

3. Face coverings

If recommended, students, staff and visitors who are not exempt from wearing a face covering:

- Will be asked to keep on or put on a face covering when arriving at school and moving around indoors in places where social distancing is difficult to maintain, such as in communal areas

And:

- Will be asked to wear a face covering in classrooms or during activities, unless social distancing can be maintained or a face covering would impact on the ability to take part in exercise or strenuous activity

4. Shielding

We will adhere to national guidance on the reintroduction of shielding, which would apply to those on the [shielded patient list \(SPL\)](#).

We will speak to individuals required to shield about additional protective measures in school or arrangements for home working or learning.

5. Other measures

If recommended, we will limit:

- › Residential educational visits
- › Open days
- › Transition or taster days
- › Parents coming into school
- › Live performances

6. Attendance restrictions

Attendance restrictions will only be recommended as a last resort. If recommended, we will implement the measures in this section.

6.1 Eligibility to remain in school

In the first instance, we will stay open for:

- › Vulnerable students
- › Children of critical workers
- › Year 10 and 11 students
- › Year 12 and 13 students
- › Any other students due to take external exams this academic year

If further restrictions are recommended, we will stay open for:

- › Vulnerable pupils
- › Children of critical workers

6.2 Education and support for pupils at home

All other students will be required to stay at home and will receive remote education.

We will aim to deliver remote education that meets the same quality and quantity of education that students would receive in school, as outlined in our Remote Learning Policy.

The school will continue to provide meal vouchers for students eligible for benefits-related free school meals while they are not attending school because of COVID-19 isolation guidelines. Meal vouchers will be emailed to parents/carers with those unable to receive via email invited to collect from school; alternatively vouchers will be posted out.

6.3 Wraparound care

We will limit access to before and after-school activities and wraparound care during term time and the summer holidays to those that need it most.

We will communicate who will be eligible to attend once the restrictions are confirmed.

6.4 Safeguarding

We will review our child protection policy to make sure it reflects the local restrictions and remains effective.

We will aim to have a trained DSL or deputy DSL on site wherever possible. Where this is not possible we will ensure that a trained DSL or deputy DSL is available via phone and, if necessary, able to attend school at short notice.

If our DSL (or deputy) can't be on site, they can be contacted remotely by using the email address head@huttongrammar.org. This address will be monitored during normal office hours.

On occasions where there is no DSL or deputy on site, a senior leader will take responsibility for co-ordinating safeguarding on site.