

PUPIL GUIDANCE FOR REMOTE LEARNING

JANUARY 2021



Working from home is difficult but it is crucial that we work together to make a success of it over the next 6 weeks. This information and advice should help you to understand what we expect of you and what you can expect of us.

ALL WORK WILL BE SET ON SYNERGY

Your first place to look at the start of the day is Synergy. Your teachers will use 'Class work' to let you know what you need to do for their lesson that day. They may direct you to an email, a Google Classroom, a website or a resource but everything will be signposted on here first.

Look at the powerpoint that Mr Hulme talked you through earlier this year if you can't remember how to access these.

YOUR WILL BE STUDYING THE TOPICS YOU WOULD HAVE BEEN STUDYING IF YOU HAD BEEN IN SCHOOL

We cannot 'pause' our schemes of learning whilst we are away from school. It is essential that you engage with the lessons and attempt all the work that is set so that you continue to make progress. We expect you to work as hard as if you were in school. Assessments will still take place in each subject as planned. Put yourself in a position to achieve well.

SOME OF YOUR LESSONS WILL BE OFFERED AS 'LIVE'

Your teachers will invite you to join a remote meeting for some of your lessons. This will be at the time you would have that lesson in school to avoid clashes.

If you attend a live lesson you should turn your camera on (if you have one) and take part in the lesson as you would in the classroom. We want you to join in, put your hand up, ask and answer questions.

If you can't join the 'live' lesson, don't worry: all the work will be on Synergy for you to complete and you may also receive a recording of the lesson.

YOU SHOULD BE SENDING WORK TO YOUR TEACHERS FOR FEEDBACK

Your teachers will tell you if a piece of work needs to be submitted. You can do this via attachments on email, sharing documents on Google Drive/Classroom or if you are working on paper, take a photograph of your work.

If a teacher does not know that you are working in their subject because you haven't shared your work with them, they will award a negative point on Synergy and may email your parents too.

THE WORK WE ARE SETTING SHOULD TAKE YOU 5 HOURS A DAY.

You might choose to spend longer on a piece of work, or you might finish something more quickly but if you are spending a *significant* amount more time on your work than this – stop! There is no need to spend longer than 1 hour per lesson on a piece of work even if it isn't quite finished.

It is important that you are also able to spend time with your family; get some fresh air; exercise; read a book; listen to music; all the things that are just as important to your education and well-being as school work.

ROUTINE IS IMPORTANT

Treat Monday to Friday as school days; get up before 8.00am each day; eat breakfast, get dressed and set yourself a plan. Decide what time your working day will end and have a clear cut off.

Most importantly, remember that your teachers are still here for you and you can contact us whenever you need help or support. We will respond as soon as we can.

Whatever you do, work at it with all your heart.