



Hutton

Church of England Grammar School and Sixth Form

Head Teacher: Mr M L Bradshaw BA (Hons) NPQH

Accomplishment... Humility... Service...

HGSA Donation Proforma

Name:

Organisation (optional):

Contact Details (email):

Links to Hutton CE Grammar School and Sixth Form (optional):

.....

Donation: £

Department you would like to benefit from your donation (optional):

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Gift Aid:

Charity Gift Aid Declaration – single donation Boost your donation by 25p of Gift Aid for every £1 you donate Gift Aid is reclaimed by the charity from the tax you pay for the current tax year. Your address is needed to identify you as a current UK taxpayer. In order to Gift Aid your donation you must tick the box below:

I want to Gift Aid my donation of £_____ to:

Name of Charity _____ I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax in the current tax year than the amount of Gift Aid claimed on all my donations it is my responsibility to pay any difference.

My Details

Title _____ First name or initial(s) _____

Surname _____ Full

Home address _____

Postcode _____ Date _____

Please notify the charity if you: • want to cancel this declaration • change your name or home address • no longer pay sufficient tax on your income and/or capital gains If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

Kind Regards, HGSA

