

Independent Careers Information Education Advice & Guidance at Hutton

In line with the 'Gatsby Benchmarks' of Good Careers Guidance Careers Information, Support and Guidance takes the following form at Hutton

The Gatsby Benchmarks

1. A Stable Careers Programme:

- A well established, regular and thorough approach to CEIAG is in place; visits from all providers (work place, Apprenticeship, Post 16 and 18) take place throughout the year alongside Independent external and in-house advice

2. Learning from Career and Labour Market Information:

- In the lead up to Options all Year 9 students are supported by the school's Careers Leader, Miss Lindsay, in researching future career pathways and the link to GCSE and A level option choices

3. Addressing the needs of each student:

- All students from Year 8, including those who are designated as Pupil Premium and Looked After, are offered one to one careers interviews with the school's Independent Advisor; in addition the school's SEND Department further supports those with additional needs through our dedicated Teaching Assistant support and guidance
- All year 11 students are provided the opportunity to write CV's and Personal Statements with support and guidance.
- All Year 11 students are given a 'Mock Interview'
- All Year 9 students receive career and subject choice sessions to enable them to make informed GCSE subject choices.

4. Linking Curriculum Learning to Careers:

- All aspects of the school curriculum make reference to potential career pathways and the direct link to workplace, apprenticeship and Further/Higher Education progression
- Science offer STEM sessions to most year groups

5. Encounters with Employers and Employees:

- The school is in partnership with Inspira, part of the Enterprise Advisor Network, and is committed to increasing employer engagement through visiting speakers and enrichment activities which take place throughout the school year to all year groups
- A yearly Careers Fair takes place in the Summer Term which is attended by all students from Year 8 to Year 12
- A yearly Apprenticeship Fair, with external providers and support, is attended by all students in Years 7 & 8
- Employers, apprenticeship providers and Higher Education establishments attend the Mock Results Day and are available to provide advice and guidance for Year 11 students

6. Experiences of workplaces:

- All Year 12 students attend a Work Experience placement in the Summer Term

7. Encounters with Further and Higher Education:

- All Year 10 students are provided with A Level Taster Sessions
- All students are encouraged to visit HE & FE 'Open Day' events which are well publicised in school
- Year 12 and Year 13 students attend presentations from UCAS Admissions Tutors and a variety of HE & FE providers
- Through Inspira the school has a link contact at Edge Hill University

8. Personal Guidance:

- All students from Year 8 upwards are offered individual appointments with an Independent Careers Advisor
- Miss Lindsay, the school's designated careers leader, is available for specific student support and guidance both in consultation with, and independent of, our Independent Careers Advisor.

Miss Lindsay's contact details; n.lindsay@huttongrammar.org, tel: 01772 613112.

9. Evaluating the Careers Provision:

- All sessions are recorded on Careers Compass (Under the Careers and Enterprise Company) which audits all provision and evaluates each provision.
- Career events are evaluated through student or provider feedback.

10. Accessing information on the Careers Programme

- Information is available on the school website, Facebook page and Twitter account and internal Bulletins.
- Parents are invited to attend relevant Parental Information Evenings where information is disclosed to them. For example, Year 9 Subject Options Evenings and Parents Evenings.
- Through the network developed with Inspira, employers are engaged with and provided with relevant information.
- Edge Hill Contact through Inspira acts as a link to all regional employers and businesses.