

Year 7 Admissions

Frequently Asked Questions

How do I apply for a place?

Secondary school applications must be completed online via the school application page on the Lancashire County Council website:

<https://www.lancashire.gov.uk/children-education-families/schools/apply-for-a-school-place/apply-online-for-a-school-place/>

Parents should register for this service and then follow the instructions provided to apply for a secondary school place.

Do I need to complete a supplementary form?

As Hutton is a church school, some applicants will need to complete a supplementary form, which can be downloaded from our website.

If you are applying to be considered under category 3a, 3b or 5a of our admission criteria, you will need to complete the supplementary form. These criteria all relate to parental faith commitments and the form is needed to provide details of your place of worship. Once completed the form should be returned to the school.

If you are applying to be considered under category 1b you will need to complete a supplementary form. This category relates to special medical or social circumstances which can only be met at this school. If you believe your application falls into this category you should complete the supplementary form and return it with your supporting evidence. The governors can only consider applications in this category if appropriate supporting evidence is provided.

Other applicants will not need to complete a supplementary form as the information required to rank these applications such as address and sibling details will be shared with us by the local authority from the online application forms they receive.

When is the application deadline?

All online applications must be submitted to Lancashire County Council by 31st October 2020.

Supplementary Forms must also be returned to us at Hutton Grammar School by 31st October 2020.

How do I return my supplementary form?

In order to minimise contact between households and limit the number of people coming on to the school site, we would prefer that supplementary forms are filled in electronically and emailed to head@huttongrammar.org.

If you are unable to do this and wish to submit a paper copy of the form, they can be posted to the school address, marked for the attention of the Clerk to the Governors.

Please note that the application deadline falls on a Saturday during the half term break and the school will therefore be closed. If you intend to submit a paper copy of the form, please ensure it is sent in enough time to arrive before the half term break begins on Friday 23rd October.

Forms sent in by email can continue to be submitted up to the 31st October deadline.

My place of worship was closed due to Coronavirus – how will this affect my application?

We know that places of worship were forced to close during the national lockdown earlier this year and that this will mean people were unable to attend during this period. We have amended our admission criteria so that we will only ask faith leaders to confirm attendance when the place of worship was actually open for members of the public to attend. So if they can confirm that parents' met the attendance criteria in the months they were able to actually attend their place of worship, the governors will consider that the requirements have been met.

How do I find out if my address falls within the parishes listed for category 3a and Category 4?

Category 3a and 4 of our admission criteria give priority to boys whose home address is within the parishes of St Andrew's Longton, All Saints New Longton, St Leonard's Penwortham, St Mary's Penwortham, St James' Lostock Hall and St Paul's Farington Moss.

Maps showing the boundaries of these parishes can be downloaded from the school website.

I don't attend a Church of England church – can I still apply for a place at Hutton for my son?

Yes – we welcome students and families of all faiths and no faith into our school community.

Hutton is a Church of England school and our Christian ethos and values underpin our school vision and are an integral part of school life but not everyone in our school community is a Christian.

In each of the past five years we have admitted students in all categories of our over-subscription criteria so there are many students on roll whose parents do not attend church.

Will my son need to sit an entrance exam to get in to Hutton?

No – Hutton is a comprehensive school. There is no entrance exam, no fees and we do not select based on ability. Our admission criteria do not make any reference to ability and we support and encourage all of our students to achieve and make progress, whatever their starting point.

When will I find out which school my child has been offered?

Details of the secondary school place your son has been offered will be available on 1st March 2021.

