



# Hutton

Church of England Grammar School  
and Sixth Form

Head Teacher: Mr M L Bradshaw BA (Hons) NPQH

*Accomplishment... Humility... Service...*

## Consent Form – InVentry Signing in System – biometric details

Hutton Sixth Form will be using InVentry system as a means to sign students in and out of sixth form throughout the day. This is a much more accurate system which will replace the signing in and out sheet we currently use. InVentry provides the sixth form with full clarity of students on site at any given time, particularly important in emergencies.

With InVentry students will sign in and out, using their finger on the scanners located either in the sixth form centre or in the main reception. The scanner recognises a number of points in each student's fingerprint so that only they can access their account but they do not need to remember a pin number or carry a card. InVentry Console who provide the software and back up the data currently operates this system. No actual fingerprint are held on the system, and, the data stored is held online and cannot be printed out. It is used for the sole purpose of signing students in and out. The consent given will last until the student is no longer on roll at the sixth form, unless you indicate in writing that students wish to withdraw consent sooner. The system is updated annually in September to remove the biometric data of students who have left at the end of the previous academic year.

Students will be required to "sign in" by placing their finger on the scanner when they arrive at sixth form and do the same to "sign out" at any point they leave the site before the end of the day.

I give permission for biometric data to be collected and stored so that I can use the sixth form signing in system.

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I understand that this consent will apply until I am no longer on roll at Hutton Sixth Form unless I indicate in writing that I wish to withdraw consent.

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I understand that any biometric data stored will be deleted from the system during the annual update in September following the date I leave sixth form.

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Student's Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

