

## **HUTTON CHURCH OF ENGLAND GRAMMAR SCHOOL JOB DESCRIPTION**

**Post:** Teacher of Design Technology

**Salary Range:** Main/Upper Pay Scale

**Responsible to:** Subject Leader / Head Teacher

Our mission statement at Hutton Church of England Grammar School and Sixth Form centres around three core Christian values: Accomplishment, Humility and Service.

We are committed to supporting and nurturing all of the students within our care in order that they Accomplish all that is possible in their lives, both within and outside of the classroom.

At the same time, we expect students to show Humility; being aware that they do not live their lives in isolation but rather that they are grateful for all they have, respectful of the opinions and beliefs of others and willing to do all they can to help those less fortunate than themselves.

As a Church of England school we expect them to do all of this in the Service of God, their local and wider communities and their families.

By following these principles and core Christian values we look to support and develop all those within the Main School and Sixth Form to take their place in the world as hard working, respectful and productive individuals.

### **About the School**

Hutton Church of England Grammar School is a popular, Voluntary Aided comprehensive school situated near Preston. The school admits boys only in Year 7 and there are 737 on roll in Years 7-11. Both boys and girls are admitted to the Sixth Form where there are 149 students on roll. The school has an excellent reputation and is over-subscribed in most year groups. The school was judged to be Outstanding at the last SIAMS inspection in February 2018 and Good by Ofsted in May 2022.

Further details about the school can be found on our website [www.huttongrammar.org](http://www.huttongrammar.org)

### **About the Department**

The Design and Technology Department at Hutton incorporates Graphic Products, Product Design, Resistant Materials and Food Preparation and Nutrition. The department's vision is to inspire all young people to be confident innovators, and to become creative leaders in industry, for the future.

In the department areas, we encourage all young people to use their creativity and imagination to solve real and relevant problems within a variety of contexts, considering both their own – and others- needs, wants and values. Within food, the aim is to equip students with an array of culinary techniques, as well as knowledge of nutrition, food traditions and kitchen safety.

The Department is made up of 3 full -time and 2 part-time staff, being well resourced with two fully furnished workshops, one IT Studio and one fully equipped food preparation and nutrition classroom. Support provision is covered on a day-to-day basis by one technician.

All DT subject areas at Hutton are taught to our KS3 students. For KS4 students, the following GCSE choice options are available: Resistant Materials, Graphic Products and Food Preparation and Nutrition. At Hutton, we encourage our students to continue their studies to 'A' Level standard by offering Product Design.

We have a history of strong performance at both GCSE and A Level, where our students perform significantly better than boys nationally at GCSE. To help all students achieve their very best we have robust support provisions in place for all the key stages, with clubs for KS3, and revision, together with targeted intervention for KS4 and KS5

### **General Responsibilities**

Subject teachers play an essential role in the life of the school. The post holder will be subject to the provisions of the School Teachers' Pay and Conditions document, and will be expected to carry out the following core duties and responsibilities:

- Plan and prepare courses and lessons according to the department scheme of work and National Curriculum requirements.
- Set and mark class work and homework carried out by students according to department and whole school policies.
- Keep up to date with subject and professional developments through reading, discussion with colleagues and attendance at training courses.
- Support the Subject Leader by contributing to the development of the department and achievement of its aims and objectives, including contributing to the development and implementation of the department curriculum, schemes of work and improvement plan
- Keep records of student progress and use them to complete reports and assessments in accordance with school policy. These records may also be used for tracking and intervention purposes in line with department and school policies.
- Report on student progress to parents at Parents' Evenings and other times as necessary.
- Attend and participate in department and full staff meetings and CPD.
- To remain cognisant of changes at examination level so that teaching is appropriate to Ofqual/Board requirements.
- Maintain order and discipline in the classroom, reporting any difficulties to the Subject Leader or appropriate member of staff with specialist responsibilities.
- Promote and support the academic progress of all students in assigned classes.
- Ensure that students in assigned classes have access to appropriate learning materials and resources and advise them regarding use of these materials.
- Provide guidance to students regarding their educational development and future career plans as appropriate.
- Safeguard the health and safety of students in their care.
- Provide a classroom environment that encourages a positive attitude to work and to others.
- Promote the general safety and personal well-being of all students in line with school policies, particularly with regard to Safeguarding and Child Protection
- Support and deliver aspects of Personal Development and Collective Worship as appropriate, providing guidance to individuals or groups of students as required.
- Work within school policies, supporting the aims and values of the school.
- Follow the school's Code of Conduct for Safer Working Practices

The post holder will be subject to an enhanced DBS clearance as part of our commitment to safeguarding the well-being of our students.